

2012 Unified Carrier Registration (UCR) – Idaho Application Instructions

Section 1 – General Information

Enter all identifying information for your company. The owner and DBA name must be identical to what is on file for your USDOT number. Enter the principal place of business address that serves as your headquarters and where your operational records are maintained or can be made available.

If your principal place of business is AK, AL, AR, CA, CO, CT, DE, GA, IA, ID, IL, IN, KS, KY, LA, MA, ME, MI, MN, MO, MS, MT, NC, ND, NE, NH, NM, NY, OH, OK, PA, RI, SC, SD, TN, TX, UT, VA, WA, WI or WV, you must use that state as your base state. If your principal place of business is not one of the states listed above but you have an office or operating facility located in one of the states listed above, you must use that state as your base state. If your principal place of business is DC, MD, NJ, or VT or the Canadian Province of ON, NB, NL, NS, PE, or QC, you may select CT, DE, MA, ME, NH, NY, PA, RI, VA, or WV as your UCR base state. If your principal place of business is in FL or a state of Mexico, you may select AL, AR, GA, KY, LA, MS, NC, OK, SC, TN, or TX as your UCR base state. If your principal place of business is in the Canadian Province of ON, MB or NU, you may select IA, IL, IN, KS, MI, MN, MO, NE, OH, or WI as your UCR base state. If your principal place of business is in AZ, HI, NV, OR, or WY or the Canadian Province of AB, BC, MB, NT, NU, SK, or YT or a state of Mexico, you may select AK, CA, CO, ID, MT, ND, NM, SD, UT, or WA as your UCR base state.

Section 2, Classification

- **“Motor carrier”** means a person providing motor vehicle transportation for compensation. **“Motor private carrier”** means a person who provides interstate transportation of property in order to support its primary line of business.
- **Brokers, freight forwarders and leasing companies** pay the lowest fee tier. If your company is also a motor carrier (whether private or for-hire), you must use the private or for-hire classification. **“Broker”** means a person, other than a motor carrier, who sells or arranges for transportation by a motor carrier for compensation. **“Freight forwarder”** means a person who arranges for truck transportation of cargo belonging to others, utilizing for-hire carriers to provide the actual truck transportation, and also performs or provides for assembling, consolidating, break-bulk and distribution of shipments and assumes responsibility for transportation from place of receipt to destination. **“Leasing company”** means a person or company engaged in the business of leasing or renting for compensation motor vehicles they own without drivers to a motor carrier, motor private carrier, or freight forwarder.

Section 3, Number of Motor Vehicles (Motor Carriers and Motor Private Carriers)

Check “a” or “b” to indicate how you obtained the vehicle count. If you select “b” and it places you in lower fee bracket than if you had selected “a,” your UCR base state may request a vehicle detail list (Form UCR-2). Do not submit this form to your base state unless requested.

Line 1, Columns A & B – Enter the total number of vehicles for each category. Enter the total of A & B in Column C.

Line 2a – Subtract the number of vehicles designed to transport 10 passengers or less, including the driver, that are included in Column C of Line 1.

Line 2b (optional) – Subtract the number of vehicle(s) that you included in Section 3, Line 1, Column A that are used exclusively in the intrastate transportation of property, waste, or recyclable material. In order to subtract a commercial motor vehicle under this option, during the UCR registration year the vehicle: did not or will not travel outside the state; did not or will not carry property, waste, or recyclable material that originated outside the state or is destined for a location outside the state; and was not or will not be registered under the International Registration Plan (IRP). You may not enter on this line the number of passenger carrying vehicles included in Line 1, Column B that were used solely in intrastate commerce. Your UCR base state may request a vehicle detail list (Form UCR-1). Do not submit this form to your UCR base state unless requested.

A **“Commercial motor vehicle”** means a self-propelled vehicle used on the highways in commerce principally to transport passengers or cargo, if the vehicle: has a gross vehicle weight rating or gross vehicle weight of at least 10,001 pounds, whichever is greater; is designed to transport more than 10 passengers, including the driver; or is used in transporting material found to be hazardous and transported in a quantity requiring placarding.

Line 3 (optional) – Add the number of vehicles that were used exclusively in intrastate commerce if they were not included in Column A or B above. You may also include on this line the number of other self propelled vehicles used in interstate or intrastate commerce to transport passengers or property for compensation that are not defined as a commercial motor vehicle that have a gross vehicle weight rating or gross vehicle weight of 10,000 lbs or less or a passenger capacity of 10 or less, including the driver.

Line 4 – Total the number of vehicles shown in Column C. Remit the amount due as shown in Section 4.

Section 4, Fees

This table reflects the approved UCR fees you will pay dependent upon the number of vehicles reported in Section 3, Line 4. Verify that you are using the application form for the correct year as this fee may change from year to year.

Section 5, Certification

The owner or an individual who has a power of attorney to sign on behalf of the owner or owners must sign this form. This certification indicates that the information is correct under penalty of perjury.